



**CITIZEN INTERNET REGISTRATION RENEWAL PROJECT
MUNICIPAL PARTICIPATION SIGN-UP FORM**

Please complete this form to sign up your municipality to participate in the State Citizen Internet Registration Renewal Project. Please return this form to Elaine Merchant at the Office of Information Technology, Embedded Agency Applications, 33 Hazen Dr., Concord, NH 03305 or fax to Elaine Merchant at 271-5534.

_____	_____
Your City/Town Name	Primary Town Contact
	Phone: _____
	Email: _____

1. Please check off in the following list those items that pertain to your town clerk relative to computer capability:	
<input type="checkbox"/>	Personal computer
<input type="checkbox"/>	Modem installed in personal computer
<input type="checkbox"/>	Email capability
<input type="checkbox"/>	Access to Internet
2. Do you have local fees which you require to be paid prior to issuing a registration renewal? If so, list them below:	
<input type="checkbox"/>	Outstanding parking ticket fees
<input type="checkbox"/>	Outstanding dog license fees
<input type="checkbox"/>	Other fee (please describe):
<input type="checkbox"/>	Other fee (please describe):
<input type="checkbox"/>	Other fee (please describe):

3. Please list all Reclamation Fees with amounts your town charges:		
<input type="text"/>	Fee:	Amount Charged: \$
<input type="text"/>	Fee:	Amount Charged: \$
<input type="text"/>	Fee:	Amount Charged: \$
<input type="text"/>	Fee:	Amount Charged: \$
4. If you listed an affirmative (yes) answer to Question 2, how do you plan to provide a list of citizens you want to exclude from Internet registration to the State via a file transfer to the State Internet site?		
<input type="checkbox"/>	Internal municipal technical staff will create and transmit the file monthly	
<input type="checkbox"/>	My local software vendor _____ (list vendor name) will be asked to export the file to the State monthly	
<input type="checkbox"/>	currently have no plan on how to export the file to the State	
5. Would you utilize Internet access from your office PC to update (disqualify) citizens from the Internet registration process by accessing the State Internet server to individually disqualify citizens via online access?		
<input type="checkbox"/>	Yes	<input type="checkbox"/> No <input type="checkbox"/> Don't Know
6. Is your town interested in being in the pilot group of towns to participate in the initial June 2004 implementation?		
<input type="checkbox"/>	Yes	<input type="checkbox"/> No
7. Are your town management officials in support of your participation in this program?		
<input type="checkbox"/>	Yes	<input type="checkbox"/> Depends on Design <input type="checkbox"/> No
8. The State is challenged with offsetting the considerable credit card fees from the State and Municipal portions of the registration with a convenience fee. Given your town will continue to receive the Agent fee from the State, do you expect to receive any additional fee from these transactions?		
<input type="checkbox"/>	Yes	<input type="checkbox"/> NO <input type="checkbox"/> Don't Know